



Columbus CARES Application Overview

PLEASE NOTE THIS IS A DRAFT AND IS NOT IN FINAL FORM – JUST FOR YOUR BACKGROUND INFORMATION. LINKS ARE NOT LIVE NOW, BUT WILL BE ON MONDAY, AUGUST 10 AT 10AM.

The Coronavirus Aid, Relief, and Economic Security Act (CARES) provides vital resources to local organizations for recovery of ***COVID19 necessary related expenses that are not reimbursed by any other source***. The federal funds for CARES has been sent to the state of Georgia, and those monies will be distributed through the Columbus, GA Consolidated Government. (CCG)

CCG will awards funds available through CARES to non-profit agencies, small businesses; arts organizations; community assistance organizations and medical/health organizations. The requirement that expenditures be incurred 'due to' the public health emergency means that expenditures must be used for actions taken to respond to the public health emergency. Eligible expenses must be:

- **COVID19 necessary related expenses**
- **Expenses NOT reimbursed by any other source**

Application and Deadline:

Applications are available from August 10, 2020 to August 19, 2020 on the website columbuscares@columbusga.gov

All applications must be submitted digitally via the application on the website. **Account creation** and upload instructions are provided on the website to support applicants with their submission. Application deadline is 5pm, Wednesday, August 19, 2020. The application must be completed in full and include all supporting documentation. Due to the tight turnaround to get to the state of Georgia, no late applications will be accepted.

Which Organizations Are Eligible to Apply?:

Non-profit organizations including:

- Section 501(c)(3): public charities
- Section 501(c)(6): such as chambers of commerce, associations, churches (mission-oriented programs)
- Section 501(k): childcare-related organizations

Businesses including:

- Locally-owned businesses that are not publicly traded companies
- Businesses with 100 or less employees
- Businesses located inside Muscogee County
- Businesses that have been in operation since December 31, 2020

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- Businesses that are current on all local taxes
- Businesses that have current Muscogee County business license

Medical/HealthCare/Senior Care including:

- Hospitals/Clinics/Surgery Centers/Rehab facilities/laboratories/senior care facilities/physicians practices/other health care practices including dental, mental health, rehabilitation etc.

Non-profits/businesses NOT ELIGIBLE to apply:

- Section 501(c)(3): private foundations
- Section 501(c)(4): such as civic leagues and social welfare organizations, homeowners associations, and volunteer fire companies.
- Section 501(c)(5): such as labor unions
- Section 501(c)(7): such as Social and Recreational Clubs
- Publicly traded companies
- Businesses or arts organizations outside of Muscogee County
- Businesses or arts organizations with more than 100 employees

CARES Eligible Expenses:

- **Personal Protective Equipment (PPE)** to help ensure employee, residents, patients and customer safety to include:
 - Masks, gloves, respirators, protective glasses or goggles, gowns, aprons, shoe covers, head covers, face shields, hand sanitizers, thermometers, disinfectant wipes
 - Sanitizing - Outside contractor, or in-house personnel and supplies
- **Acquisition, construction, reconstruction, renovation or installation of facilities and site or other improvements** to include:
 - Construct or modify a facility for testing, diagnosis, or treatment.
 - Rehabilitate a facility to establish an infectious disease treatment clinic.
 - Acquire and rehabilitate, or construct, a group living facility that may be used to centralize or quarantine patients undergoing treatments.
- **Rehabilitation of buildings and improvements/retrofitting retail, office, or restaurant space:**
 - Rehabilitate/retrofit/renovate a building, office, retail, or restaurant to provide for social distancing and safety measures as it applies to COVID-19. E.g., specialty HVAC filters/Plexiglass or other partitions/signage including floor decals, tape, directional or information signs, etc.

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CARES Eligible Expenses Continued:

- **Medical/Health expenses, such as:**
 - COVID-19 related, unreimbursed expenses of hospitals, clinics, medical offices and other similar facilities.
 - Provide testing, diagnosis, contact tracing, packaging, transportation, or other services at a fixed or mobile location
 - Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.
 - Cost of providing COVID-10 testing, including serological testing.
 - Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
 - Expenses for establishing and operating public telemedicine capabilities for COVID-19 related treatment.
 - Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and PPE (*Masks, gloves, respirators, protective glasses or goggles, gowns, aprons, shoe covers, head covers, face shields, hand sanitizers, thermometers, disinfectant wipes, etc.*)
- **Technology expenses, such as:**
 - Expenses to improve telework capabilities for employees to enable compliance with COVID-10 public health precautions or for virtual learning* (computers/tablets/pdas/hot spots or other high speed internet capability/firewall software/VPN, etc.) *Note: These expenses do NOT cover any of the above expenses prior to March 1, 2020, e.g., if you purchased a laptop computer to work from home in January, that is not an eligible expense.* *Virtual learning expenses are not meant for schools or school systems, but can apply to organizations that help students, e.g., an after-school tutorial program that helps students virtually or in person)
- **Emergency Shelter Services or General Assistance** for low to moderate income populations such as:
 - Shelter operations
 - Hotel/Motel vouchers
 - Case management
 - Childcare

CARES Eligible Expenses Continued:

CONTINUED: Emergency Shelter Services or General Assistance for low to moderate income populations such as:

- Legal services (for the homeless/destitute population)
- Outpatient health services

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- Substance abuse treatment services
- Transportation
- **Homelessness Prevention/Rapid Re-Housing Services** to include:
 - Moving costs
 - Rental assistance including application and security deposit fees
 - Utilities deposits
 - Utility payments
 - Housing search and placement
 - Housing stability case management
 - Mediation and legal services
 - Credit repair
 - Short term (3 months) rental arrears
- **Community Assistance to low to-moderate populations** to include:
 - Case management
 - Emergency health services
 - Emergency mental health services
 - Transportation
 - Delivery of meals to quarantined individuals or individuals that need to maintain social distancing due to medical vulnerabilities.
 - Food assistance
 - Utilities assistance
 - Rental/mortgage assistance
 - Medical assistance
 - Funeral assistance (for people who died of COVID-19)

CARES Ineligible Expenditures:

- Business interruption/revenue shortfalls/unrecovered income/lost revenue or revenue replacement – *e.g., expenses for a fundraising event that did not take place/lost revenue due to having to close a restaurant or retail store*
- Damages covered by insurance
- Religious activities

CARES Ineligible Expenditures Continued:

- Future expenses – outside of relief period of March 1, 2020 – December 30, 2020
- Payroll or benefits expenses for employees.
- Expenses that have been, or will be, reimbursed under any federal/state/local program, PPP, insurance or by specific donor funds.

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- Reimbursement to donors for donated items or services
- Workforce bonuses – other than hazard pay or overtime for COVID-19 related duties
- Severance pay
- Legal settlements
- Programs that in turn make grants to others
- Reimbursements to donors for donated services or items
- General operating support; annual fund-raising campaigns or fund-raising events; operating deficits or endowments
- Grants to individuals
- Grants to other county, federal or international businesses or organizations

APPLICATION SUBMISSION REQUIREMENTS:

Content Checklist:

Fully completed application

Copy of 501(c)3 Designation Letter from the IRS (if applicable)

Articles of Incorporation or Articles of Organization from Secretary of State

Certifications signed by authorized official

Copy of business license

Expenses form (fillable form) ANDY IS THIS RIGHT???

Support documents ???

NOTE:

All applications are subject to final approval by Columbus City Council and by the State of Georgia. Once all applications are submitted and approved and payment from the State received, the final amount awarded to each approved applicant will be a prorated share of the amount received from the State. Payments *may* be issued in phases.

Questions about the Columbus CARES Funds?

Please read the overview and all of the FAQs at columbuscares@columbusga.gov

There's a lot of information that should help.

If you still have questions, email us at

columbuscares@columbusga.gov

and we will respond to you quickly.

Thank you!